JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 7, 2023

CALL TO ORDER/ROLL CALL
Meeting called to order at 6:30 p.m. by President Van Eperen.

PRESENT: Commissioner Wolff, Commissioner Ings, Commissioner Nocito, Commissioner Gehring, President Van Eperen

STAFF: Jim March, Town Administrator; Mike Patza, Community Development Director; Lindsey Kemnitz, Town Planner; Greg Peterson, Police Chief; Julie Calmes, Finance Director; Kayla Raatz, Town Clerk; Brent Braun, Information Technology Director; Sue Brinkman, Human Resources Director; Katie Schwartz, Public Works Director; Steve Denzien, Fire Chief; Mark Van Der Wegen, Town Engineer; Nick Vande Hey, McMahon Engineer; and Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 10 signed attendance

PLEDGE OF ALLEGIANCE
President Van Eperen led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY
Motion (Gehring/Nocito) to approve the agenda and order of the day. Motion carried, with no negative votes.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA
Approve regular joint meeting minutes – February 23, 2023
Motion (Nocito/Wolff) to approve the consent agenda. Motion carried, with no negative votes.

FINANCIAL REPORTS
Approval of Voucher Lists – March 7, 2023
San 1, 2, 3 & East Side – $20,392.20; ACH – $726,246.40
Motion (Ings/Wolff) to approve the financial reports. Motion carried, with no negative votes.

NEW BUSINESS
Action/discussion regarding bidding N. Gillett Street with watermain and sanitary sewer.

President Van Eperen stated for items 1 and 2 he would allow discussion, but he would like to schedule a workshop to discuss both items further.

Director Schwartz stated the two items are also related to an item on the Town Board agenda. The first item relates to putting sewer and water on Gillett Street. If the answer to that is no, then they would not need to move onto the next steps. If the answer is yes or unsure, the second item is how to finance the utilities. The item on the Town Board agenda is for attaching those parcels to the sanitary districts. In order to special assess for utilities, the parcels would need to be brought into the district. Director Schwartz requested that if a workshop is scheduled the Board provide direction on any additional information that is needed so that staff can prepare for the workshop.

Commissioner Ings excused himself from the discussion.

Commissioner Nocito stated his desire to install utilities at the same time as the roads for the few remaining roads that are left to do. He further believes that the costs for installing sewer on those roads should be paid for using San 2 funds rather than by special assessment. Water should be discussed at a different time. He is not concerned about the rate increases that would be required for San 2 in order to use those funds to put in sewer on the remaining roads. He also would consider doing the water at a later time using the boring method so as not to tear up the roads.

Commissioner Gehring asked about the impact delaying these decisions has on the reconstruction project getting completed this year.

Director Schwartz stated it will delay bidding. It also will largely depend on if they pursue putting in utilities or not. Bidding is already competitive with the market conditions the way they are. The further they push into spring the less favorable the bids will be. If they still want to put utilities in and reconstruct the road this year it will be more challenging as time goes on. It could still be done this year, but they will likely see a cost increase the later they bid.

Commissioner Gehring stated he is uncomfortable with the rate increases that Commissioner Nocito is proposing by using San 2 funds. Previously, the argument from members of the Board to eliminate special assessments for roads was that roads benefit everyone. Sanitary benefits only individual properties. Many residents have already paid special assessments and paid funds into the sanitary district so it is unfair to move forward without applying some level of special assessment for sanitary to those roads yet to be done. He asked the Commission members to reflect back to the previous meeting where he believed there was a consensus to have a cap on special assessments including sanitary. Doing it for free and expecting everybody to incur multiple rate increases while at the same time depleting the fund balance; residents should understand the scope of that.

Commissioner Wolff stated he spoke with the County regarding the drainage issues on Gillett Street. The Town and County are not ready to move forward yet on this project and the JJ project. There is more homework to be done so he would support having the workshop.

Commissioner Gehring asked if they were still having a joint meeting with the County as they discussed at the last meeting.

President Van Eperen said yes they would be when the County is ready to meet. He does not want the Town to move forward on the project without knowing how it impacts the County's project. He wants the workshop so they can discuss the sewer and water ordinance. Once that is in place they can discuss capping special assessments.

A workshop was scheduled for Thursday, March 30, 2023 from 9:00 a.m. – 12:00 p.m.

Action/discussion regarding special assessment methodology for water and sanitary sewer for N. Gillett Street.

See above.

Discussion regarding draft updates to 463-19, Stormwater Management Technical Standards.

Director Schwartz provided some background information on the proposed updates and asked for an ordinance amendment to be placed on a future agenda for formal adoption.

Commissioner Ings asked for a more detailed explanation so that the Board could better understand and they can have confidence in the changes.

Engineer Vande Hey provided more detailed information on the recommendation changes. The first bullet point is intended to identify a different range of storm events that might happen. Developers are asked if they are filling in land that is flooding now during those rain events that they replace that flood storage. The second and third bullet points are intended to ensure that any structures that are built are high enough above the 100-year flood ponding depth. A 100-year rain event is industry standard.

ADJOURNMENT

Motion (Nocito/Wolff) to adjourn. Motion carried, with no negative votes.

Meeting adjourned at 6:55 p.m.

These minutes were taken at a regular meeting held on March 7, 2023 and entered in this record book, March 8, 2023 by:

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Kayla Raatz, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Approved: March 21, 2023