

DRIVEWAY / CULVERT INSTALLATION REQUIREMENTS

1. Work shall be carried out in a manner satisfactory to the appropriate representative. Specifications for driveway and culvert construction shall be completed in accordance with **Chapter 468-1** of the Town of Grand Chute Code of Ordinances.
2. Driveway/Culvert Permits are valid for one (1) year from the permit approval date.
3. Culverts shall be installed where required to maintain adequate drainage within roadside ditches and shall have a minimum diameter equivalent to eighteen (18) inches unless otherwise approved by the Town through the permit based on site-specific conditions. Culvert materials shall meet Town specifications and applicable engineering standards.
4. Culvert length shall be sufficient to accommodate the proposed driveway width and provide appropriate side slopes and end treatments to ensure safe and stable conditions. Culverts shall extend beyond the edges of the driveway surface by a minimum of two (2) feet on each side and shall not exceed ten (10) feet beyond the driveway surface on each side, unless otherwise approved by the Town based on site conditions. Length requirements do not include endwalls.
5. Apron endwalls shall be required on all culvert ends. No vertical walls are allowed on the ends of culverts.
6. The surface of the driveway connecting with open ditch street sections shall slope down and away from street shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the street roadbed.
7. For residential single-family homes along urban roadways (curb & gutter), driveways shall be a minimum width of 12 feet and no greater than 30 feet at the property line and 35 feet at the back of curb (including 2-½ foot apron flares).
8. For residential single-family homes along rural roadways (no curb & gutter), driveways shall be a minimum width of 12 feet and no greater than 30 feet at the property line and 36 feet at the roadway edge.
9. For multifamily, commercial, industrial, and institutional properties, driveways shall be a minimum width of 20 feet and no greater than 35 feet at the property line and 45 feet at the back of curb (including 5-foot apron flares) or roadway edge.
10. The angle between the driveway centerline and the roadway centerline shall be not less than 45 degrees unless otherwise approved.
11. Return radii shall be contained within the maximum allowable driveway width established by the Town.
12. In accordance with Chapter 535 of the Town of Grand Chute Code of Ordinances, driveways shall not be located within the following minimum distances from intersections, based on roadway functional classification: 50 feet from a local roadway intersection, 100 feet from a collector roadway intersection, and 150 feet from an arterial roadway intersection, as measured along the intersecting right-of-way lines from the property corner of the subject lot.
13. Installation shall be made without danger to or interference with traffic using the public roadway system.
14. The applicant, their successors or assignee, agrees to hold harmless the Town and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason or exercise of this permit.
15. Proposed construction and the exercise of this permit shall conform to the requirements of the statutes of the State of Wisconsin and to any regulations imposed by any legally constituted body having jurisdiction.
16. The Town reserves the right to make additions, deletions, and relocations within statutory limits on the right-of-way as may be necessary to permit relocations, reconstruction, widening and maintaining of the road, or to provide protection to life and property on the street.
17. Roadway surfaces, slopes, shoulder, ditches, and vegetation disturbed shall be restored in kind in accordance with the Town of Grand Chute Standard Specifications.
18. The entire cost of installing and maintaining the facility shall be borne by the applicant and any changes, future or present, necessitated by improvements or alterations in the street or right of way shall be performed at the sole cost and expense of the applicant.
19. Driveways shall be surfaced within one (1) year of culvert installation.
20. Inspections are scheduled between 7:00 a.m. - 2:00 p.m., Monday through Thursday, and 7:00 a.m. – 9:00 a.m. on Friday, with a minimum two business day notice.

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