MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, May 4, 2021	6:30 p.m.	VIRTUAL MEETING Board Room 1900 W. Grand Chute Blvd.

VIRTUAL MEETING PARTICIPATION OPTIONS

Web Access:
https://grandchute.my.webex.com/grandchute.my/j.php?MTID=ma00f1d95576889fa02fc616d0358ea69
Access Code: 126 909 3174
Meeting Password: 1900

Telephone Access:
Dial: (408) 418-9388
Access Code: 126 909 3174
Meeting Password: 1900

PLEASE STAY CONNECTED AFTER THE SAN MEETING FOR THE TOWN BOARD MEETING

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. SPECIAL PRESENTATION - MS4 Annual Report (Nick Vande Hey, P.E. from McMahon)

E. PUBLIC INPUT Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting. If you wish to speak and are attending virtually, you must contact the Town Clerk 24 hours prior to the start of the meeting for special accommodations.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

F. CONSENT AGENDA
(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)
1. Approve regular joint meeting minutes – April 20, 2021

G. FINANCIAL REPORTS
1. Approval of Voucher List – May 4, 2021

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.
Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – APRIL 20, 2021

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:41 p.m. by Jason Van Eperen, presiding officer.

PRESENT: Jason Van Eperen, Ron Wolff, Travis Thyssen, Brad Gehring, Jeff Ings, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Katie Schwartz, Director of Public Works; Brent Braun, IT Director; Sue Brinkman, HR Director; Karen Heyrman; Deputy Public Works Director; Mike Patza, Town Planner; Matt Kasriel, Assistant Fire Chief; Attorney Rossmeissl, Herrling Clark Law Offices; Nick Vande Hey, McMahon Associates

OTHERS: 2 signed attendance (17 present) and 10 virtual

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Ings/Gehring) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA
Approve regular joint meeting minutes – April 8, 2021
Accept Monthly Report – March 2021

Motion (Thyssen/Gehring) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – April 20, 2021
San 1, 2, 3 & East Side – $157,847.53 ACH – $49.95
Accept Budget Statement – March 2021

Motion (Gehring/Ings) to approve the voucher list and accept the budget statements. Motion carried.

NEW BUSINESS

Award of bid, Contract 2021-03, 2021 Water Main Construction, to Jossart Brothers, Inc. in the amount of $728,452.00.

Motion (Thyssen/Ings) to approve. Motion carried.

RESOLUTION

Preliminary Resolution SD3-02-2021 declaring intent to exercise special assessment powers under Sanitary District's Police Powers and Chapter 66, Wis. Stats., 2019-20 as amended for W Associated Drive storm sewer installation – N Casaloma Drive to W Greenville Drive (CTH GV).

Motion (Thyssen/Gehring) to approve.

Supv. Thyssen explained that it is required to declare the police powers with whatever process they decide to move forward with. He said they should have the police powers in writing with anything that they declare in order to notify the public for their intent.

Supv. Ings explained that he would like them to suspend any actions regarding special assessments until they decide as a Town how they will pay for special assessments in the future. He does not want to pursue this at this time.

Supv. Thyssen explained that the resolution was a declaration that they are moving forward with the project and they have not decided how it will be paid for. They need to have clarification on how they will move forward with this. He explained that this is the first step to say the Town is looking at moving forward with a project.

Atty. Rossmeissl explained that this was the first step in a multistep process. This will come back to the Town Board with the Engineer's Report and methodology where the Town Board can provide guidance. There would then be a Public Hearing and lastly a final resolution for the project if there are special assessments.

Supv. Ings questioned if they could make a motion to change the wording because it states they are declaring intent to exercise special assessment powers. It doesn't state anything about moving forward with a project. He questioned if the resolution should be changed.

Atty. Rossmeissl explained that the intent to exercise special assessment powers is language out of the statute. If they are going to start the process, the language demonstrating the Town's intent to move to the next step needs to be included in the resolution. He explained that if the resolution is approved, it does not commit the Town to special assessing for this project.

Supv. Wolff asked if they would remove the police powers and still move forward with the project.

Atty. Rossmeissl explained that there is a process outlined in that must be followed under the statutes.

Supv. Thyssen explained that how this project will be funded is still on the table.

Atty. Rossmeissl explained that there is no special assessment if this is adopted because it is only the first step. If the Town Board doesn't take any further action, there will not be a special assessment. Although this resolution is entitled, until all of the steps and a final resolution is adopted, there is no special assessment. If this is adopted, they will receive information from the Town Engineer.

Supv. Wolff questioned why the police powers needs to be listed in the resolution to move forward.

Atty. Rossmeissl explained there are two types of special assessments. If the Town wants to reserve its right to use police powers, it needs to be spelled out every step of the way. He recommended it be included in the preliminary and final resolutions. It would also have to be in the Engineers Report which is the second step that the Town Board typically takes to review the methodology. This part is not in statutes but the Town has added this step to provide input prior to the Public Hearing.

Supv. Thyssen explained by moving forward with the resolution does not make the Town Board have special assessments for the project.

Atty. Rossmeissl explained that the purpose of this resolution is to direct the Town Engineer to put together the plans and submit a proposed schedule of assessments. At that point, the Engineer's report is filed with the Town Clerk. Traditionally the Town Board has reviewed it prior to the Public Hearing. The Town Board could shut it down at that point or it could never schedule a methodology agenda item.

Supv. Wolff asked if there was any other way to start a project without using the words police powers.

Atty. Rossmeissl stated he could not state that with certainty and as he would have to check the appropriate statute. He recommended to use the form that the Town has used to be safe. This can always be shut down at any future step. He explained that Supv. Ings could make a motion to amend the resolution but he wouldn't have time to review the statute book to make sure that every word that needs to be in the resolution is listed.

Supv. Ings explained they should approve the resolution for expediency purposes and look at the resolutions in the future regarding police powers and special assessments.

Atty. Roissmeissl explained that would be his recommendation. He asked to be contacted prior to the next resolution that is put on an agenda so he can research the statutes.

Motion carried.

ADJOURNMENT

Motion (Thyssen/Ings) to adjourn. Motion carried.

Meeting adjourned at 6:57 p.m.

These minutes were taken at a regular meeting held on April 20, 2021 and entered in this record book, April 21, 2021 by:

_____
Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
INITIAL DRAFT

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
96705	04/26/2021	HYDREVOLUTION LLC	1126	WATER LEAK DETECTION SURVEY	61-01-92300-290	12,239.00
96705	04/26/2021	HYDREVOLUTION LLC	1126	3% DISCOUNT FOR PAYMENT WITHIN 10 DAYS	61-01-92300-290	367.17-
Total 96705:						11,871.83
96707	05/04/2021	AMERICAN CONSERVATION &	12443	AQUAHAWK V12.06 5/1/2021 - 6/1/2021	62-02-85100-290	468.75
96707	05/04/2021	AMERICAN CONSERVATION &	12443	AQUAHAWK V12.06 5/1/2021 - 6/1/2021	61-01-92300-290	468.75
Total 96707:						937.50
96713	05/04/2021	FEMALS AUTO BODY	17698	2017 CHEV EXPRESS CARGO GRILLE & FENDER R	61-01-93300-350	1,158.90
Total 96713:						1,158.90
96718	05/04/2021	MCC INC	265077	29.92 TONS 3/4" CLEAR STONE	61-01-67300-390	249.83
Total 96718:						249.83
96722	05/04/2021	NORTHERN PIPE, INC	2019-22 - FIV	ADDITIONAL WORK PERFORMED	62-02-83100-390	8,050.00
96722	05/04/2021	NORTHERN PIPE, INC	2019-22 - FIV	ROOT CUTTING	62-02-83100-390	178.70
96722	05/04/2021	NORTHERN PIPE, INC	2019-22 - FIV	GROUTING PIPE	62-02-83100-390	7,150.00
96722	05/04/2021	NORTHERN PIPE, INC	2019-22 - FIV	RELEASE OF RETAINAGE	62-02-83100-390	1,996.79
Total 96722:						17,375.49
96724	05/04/2021	RICK STEFFENS ELECTRIC	11346	DISCONNECT WELL WIRING - 3822 N GILLETT	63-00-10700	123.95
Total 96724:						123.95
96726	05/04/2021	STRAND ASSOCIATES INC	0169991	MISTY LANE WATER TOWER INSPECTION	61-01-67200-349	217.16
Total 96726:						217.16
96733	05/04/2021	WE ENERGIES - ILLINOIS	3680873296	ELECTRIC SVCS FOR BOOSTER STATION	61-01-62300-344	3,939.47
96733	05/04/2021	WE ENERGIES - ILLINOIS	3680873296	GAS SVCS FOR BOOSTER STATIONS	61-01-62600-344	129.63
96733	05/04/2021	WE ENERGIES - ILLINOIS	3680873296	ELECTRIC SVCS FOR WATER TOWERS	61-01-67200-349	415.23
96733	05/04/2021	WE ENERGIES - ILLINOIS	3680873296	GAS/ELECTRIC SVCS FOR LIFT STATIONS	62-02-82100-220	2,485.10
96733	05/04/2021	WE ENERGIES - ILLINOIS	3680873296	ELECTRIC SVCS FOR STORM WATER PONDS	63-03-82000-220	395.19
Total 96733:						7,364.62
96735	05/04/2021	WISCONSIN LAKE & POND RE	27889	2021 FOREST VIEW POND MAINTENANCE	63-03-82000-360	270.00
96735	05/04/2021	WISCONSIN LAKE & POND RE	27902	2021 FORESTVIEW POND MAINTENANCE	63-03-82000-360	419.00
Total 96735:						689.00
Grand Totals:						39,988.28

Sanitary District Approval Date:_____